



Ethology Academy

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EXAMINATION LETTER

Dear Grooming Business Course Student,

In order to qualify to write the exam, all course fees must be paid in full, and all 8 Assignments must have been submitted, and the practical hours completed.

Certificates will be issued to all students who pass the final exam. To pass a student must achieve a minimum of 50% or more in the Exam. To pass with distinction a student has to achieve a mark of 75% or more in the exam. Marks obtained for the Assignments are not taken in to account in the calculation of the final mark.

Date

The exam for all students will take place on Saturday, 5 November 2016 at 08h30 (09h00 for Cape Town).

The supplementary exam will take place on Saturday, 21 January 2017.

These are the only two available dates to write the exam.

Venues

The venue in Gauteng will be at the Northfield Methodist Church (same venue as where you attended the seminar).

The venue in the Western Cape have not been finalised, but will probably be Tokai Library, Tokai Road, Tokai under supervision of Mrs. Karen Grey-Kilfoil.

For Students living in **Gauteng and Cape Town** I have booked auditoriums and I hope that as many of you as possible will write at one of these venues. Unless otherwise informed, I will assume that students living in Gauteng (this includes students living in Johannesburg, Pretoria, East & West Rand, Hartbeespoort, etc) and Cape Town (including Stellenbosch, Paarl, Strand, etc) areas will be writing at these venues.

If required we will have invigilators in other main areas in the country. Please let me know as soon as possible if you live outside the main areas and require to write your exam in another area. Each written application will be considered on merit and the decision made by the Ethology Academy is final. The student requesting an alternative venue will be liable for any costs involved such as the postage costs of the exam paper and payment of the invigilator.

Results

The results will be made available as soon as possible after the exam, by mail e-mail or SMS. Students writing in Gauteng will probably have their results by Wednesday after the exam. Students writing in other areas will perhaps have to wait a bit longer, as the papers are posted to Drs Hurly and Slabbert for marking, and the post does take a few days. However, all students should have their results within two weeks after the exam. Please contact me should you not have received your final mark by 19 November 2016.

Certificates

We will do our best to finalise and post the certificates of all successful students participating in the November exam before the end of the year. Students successful in the January supplementary exam can expect their certificates by the end of February.

Certificates will be posted by registered mail. Please write your postal address clearly on your exam paper, as this will be the address certificates are posted to. The tracking number of your certificate will be sent to you by email. The post office will notify you that you have received a parcel. You need to collect it from the post office, taking your ID or drivers licence with you. If you do not collect your certificate within 3 weeks of notification, the post office will return them to me. I will gladly re-post them to you, but you will be liable for the cost thereof.

You are welcome to collect your certificate from the Ethology Academy offices in Benoni or from Dr Slabbert in Pretoria. Please inform us if you would like to collect your certificate rather.

Supplementary exam

An exam for unsuccessful candidates, those who were not able to write on the 5th November 2016 (and granted permission) - and those who simply did not turn up! - will be written on 21 January 2017. A fee of R 600 is payable to write this exam. The supplementary exam fee must be paid by EFT before the date, with proof of payment sent to admin@ethology.co.za.

Duration

The exam papers for the grooming course is 1 ½ hours and counts 100 marks. Students who have enrolled for more than one course will write two exam papers. Students who have enrolled for three or more courses have the option to write either all the papers on the 5th November 2016, or, write one or two papers on the 5th November and the remaining paper(s) on the 21st January 2015 (these students do not pay the R 600 fee for writing those exams in January, but have to write at least two exams in November 2016). However, by electing to write some papers in January, the student does not have the option of a supplementary paper for that course.

Language

All the exam papers are in English. Students are allowed to answer in Afrikaans should they wish to.

Format and content of the paper

All the exam papers are fill-in format. All questions must be answered, no choices are given. The questions must be answered in the spaces provided on the paper. Students will be required to fill in missing words, match statements, answer true or false, write sentences and short paragraphs. Questions will vary from straight-forward to applications.

The mark allocation will be 60% on Module 1 and 2 and 40% on Modules 3 and 4.

All the questions will be based on the notes that you have received and no additional reading is required.

You need to fill in your ID number, full names (as on the ID) address, email and cell phone number on the exam paper. Again, these details will be used for communication, postage of certificate and ID and spelling of your name for the certificate. Please bring with your ID or drivers licence for identification purposes at the exam.

The office will be closed from 12 December 2016 and open again on 9th January 2017. Should you have any queries, you are welcome to contact me during this time as well, however, I may only answer you after the 9th January 2017.

I think I have covered all the issues, but should you still have questions, please do not hesitate to contact me.

Good luck!

Best regards,

Frederique Hurly